HOPE CHURCH TORONTO WEST | AUTOMATIC FAITHFULNESS
PRE-AUTHORIZED PAYMENT PLAN

1 Westside Dr, Unit 9, Etobicoke, ON M9C 1B2 | Tel: 416-521-9292 | finances@hopechurchtw.ca

HOW IT WORKS

"Pre-Authorized Debit Agreement" means that you personally authorize HOPE CHURCH TORONTO WEST to regularly withdraw your offering directly from your bank* account.

All you need to do is select the amount you wish to give and the most convenient monthly date(s) - (weekly, 1st, 15th, 30th) for the withdrawals.

HOPE CHURCH TORONTO WEST looks after everything else. We arrange for the withdrawal from your account and the bank confirms the transactions on your monthly statement.

* "Bank" refers to any bank, trust company or financial institution.

ADVANTAGES

- ***Convenient and trouble free!*** You no longer have to remember to write your cheque or bring your offering. If you are away, the church continues to receive your offerings.
- ***Economical*** - saves envelopes, and most importantly, time.
- ***Dependable*** - you know the transaction will be made on the date you specify, not whenever the cheque goes through.
- ***Cost effective*** - greatly assists Hope Church Toronto West in cash management and reduces administrative time.

HOW TO BEGIN

- Complete the attached authorization form, being sure to note withdrawal date(s) and amount for your own records. (You may wish to make a photocopy for your file.)
- Enclose a blank cheque for the account you wish to have debited. Write "VOID" in obvious type across the cheque.
- Detach and return the completed authorization form and voided cheque in an envelope to the church.

HOW TO REVISE OR CANCEL

I may revoke my authorization at any time, subject to providing notice in writing of 15 days. To obtain a sample cancellation form, or for more information on my right to cancel a PAD agreement, I may contact my financial institution or visit: www.cdnpay.ca

To change either the transaction date or amount, simply send us a letter indicating the changes requested.

If for any reason you wish to cancel the plan at any time, simply send us a letter stating this request. Should you require last-minute cancellation, you can place a "stop-payment" order at your bank. (If at all possible, we would prefer you contact us as this would avoid a returned cheque charge.)

I have certain recource rights if any debit does not comply with this Agreement. For example, I have the right to receive reimbursement for any debit that is not authorized or is not consistent with the PAD Agreement. To obtain more info on my recourse rights, I may contact my financial institution or visit www.cdnpay.ca.

Please fill out and return the Pre-Authorized Plan on the next page to begin your Automatic Faithfulness.

HOPE CHURCH TORONTO WEST | AUTOMATIC FAITHFULNESS
PRE-AUTHORIZED PAYMENT PLAN

1 Westside Dr, Unit 9, Etobicoke, ON M9C 1B2 | Tel: 416-521-9292 | finances@hopechurchtw.ca

PRE-AUTHORIZED PLAN

I hereby authorize Hope Church Toronto West to withdraw my offerings as outlined below.

Pick one or more of the following:

Weekly transaction: ☐ on Fridays and/or
Monthly transaction date: ☐ 1st ☐ 15th ☐ 30th

In the amount of $ _____

Beginning the month of _____

Designate to: **Hope Church Toronto West**

Name: _____

Address: _____

City: _____ Province: _____

Postal Code: _____

Phone (H): _____

Bank Name: _____

Address: _____

City: _____ Province: _____

Postal Code: _____

Account #: _____

Void cheque enclosed: ☐ YES

Please sign below as you would on a regular cheque. Second signature is required for joint accounts.

Signature 1: _____

Signature 2: _____

Date: _____

This donation is made on behalf of:

☐ Individual ☐ Business

(Please return this completed form to the church office.)